



EXECUTIVE POSITION

Colonel U.S. Army Retired for the position of Deputy Director for Finance and Treasurer.
Salary: \$120,000–\$150,000 per year commensurate with education and experience.

AER is a private nonprofit organization incorporated in 1942 by the Secretary of War and the Army Chief of Staff. AER's sole mission is to provide financial assistance to Soldiers and their families.

Chief Financial Officer of AER responsibilities include:

- Financial analysis and investments
- Treasury activities
- Fund raising
- Information technology
- Corporate governance
- Implementation management analytical tools
- Conduct AER presentations at Army Senior Leader conferences

Qualifications:

- Colonel U.S. Army Retired
- Academic training or prior experience in investment management, finance accounting, and information technology
- Masters degree in Business Administration or related field desired
- CFA or CMA desirable
- Battalion or Brigade command experience desired

Benefits:

Pension Plan, 403(b) Plan, Life, Medical, Dental, Long Term Disability, Parking, Paid Vacation, Sick Leave, and Holidays.

Job Description

The Chief Financial Officer of a \$300 million Not-For-Profit organization. Manages AER resources to insure mission accomplishment, the discharge of fiduciary responsibilities, and compliance with all legal and ethical standards.

Primary areas of responsibility include financial analysis and investments, treasury activities, fund raising, information technology, and corporate governance.

Develop and supervise implementation of corporate governance policies.

Insure appropriate implementation of the AER Investment Policy. Coordinate all investment activities with the investment management firm. Recommend policy changes to the Director and the Board of Managers.

Manage, perform, and supervise all treasury functions needed for acquiring, safeguarding, and disbursing funds. Insure that accounting practices are in compliance with U.S. Generally Accepted Accounting Principles. Supervise all accounting and reporting functions and supervise annual audit. Determine requirements for and contract banking services.

Develop the AER fund raising plan. Coordinate publicity, provide AER Section and Installation support, and supervise execution of the Annual Campaign.

Establish and supervise information technology policies, standards, and practices. Develop and supervise a disaster recovery plan that insures continuity of organizational mission.

Implement management analytical tools and techniques necessary to conduct financial, economic, and sociological analysis to meet the organization's requirements for internal and external planning and reporting.

Conduct AER presentations on benefits and programs at Army Senior Leader conferences. Conduct annual training of AER officers.

To apply send resume to:
Headquarters, Army Emergency Relief
ATTN: COL(R) Dennis Spiegel
200 Stovall Street, Room 5N13
Alexandria, VA 22332-0600